



**Large Committee  
Minutes  
June 13, 2007  
1pm  
Indiana Youth Institute**

**Members Present:** Beth Mickelson (CBI), Monique Busch (IARCCA), Nakaisha Tolbert-Banks (InteCare/CAFÉ); Richard Curry (Marion County Juvenile Detention); Erika Stallworth (LaPorte County Juvenile Services); Cathy Danyluk (IDOE); Tawanna Clark (Villages); Daniel Abbott (CEEP); Russ Skiba (CEEP); Jane Bisbee (DCS – Lake County); Devina Jani (ICJI); Shirlean Seawood (NOAH); Charla Hayes (NOAH); Gabrielle Campo (IYI); Jessica Woehler (CBI); Clara Anderson (CBI); Brant Ping (Child and Adolescent Placement Juvenile Court); Mark Bryson (MCCOY); Gregg Ellis (Child Advocates); Delores Kennedy-Williams (White's Residential).

**On the Phone:** DaMica O'bryant (ICRC); Danita Hoskins (Martin University); Calvin Roberson and Research Director (IMHC).

**Review of Minutes:** April Minutes Approved

**Brief overview of host agency :**

*Indiana Youth Institute–*

- Youth Serving Organization
- Conferences and Workshops
  - Varies Topics (Parents and Professionals)
  - Kids Count Conference (Annually)
- Consultants available to guide organizations on projects
- Provides alerts and publications
  - Kids Count Databook (Annually)

**Sub-Committee Updates**

*Community Awareness – Tawanna Clarke, Sub-Committee Chair*

- First Newsletter Completed (it will be done quarterly);
- Requested that in upcoming meeting section post presentation opportunities;
- If interested in being a part of the sub-committee email Tawanna Clarke at [tclarke@villages.org](mailto:tclarke@villages.org);
- Welcome Packets will be the next project for the sub-committee

- Need new presenters
- Send newsletter to Jim Killion of Youth Services Bureau to send to his youth serving agencies statewide.

**- Please link your agency's homepage to IDC homepage – weblink**  
<http://www.in.gov/cji/youth/idc.html>

*Research* – Monique Busch, Sub-Committee Chair

- Look across systems at the different risk factors;
- Monique was able to attend SOBY call-out meeting in reference to the SOBY report to come out in Fall
  - \*Meeting went well, follow up meeting to occur at the end of August.

*Fund Development*- DaMica O'Bryant, Sub-Committee Chair

- Grant status: Deferred
- Purpose of sub-committee – identify alternate ways to get information out;
- **Need for partnering agencies to provide in-kind donations (envelopes/postage) for drafted letter for Annual Report to be sent out, it was recommended that the letters (will be used as an introduction of who we are) be personalized with a stick it – Patty (CBI) will mail merge document, requester's responsibility to pick up there stack from CBI when project is completed; Monique will ask IARCCA Board Members if this is a feasible project – all members are encouraged to do this. – This project to be completed this summer, therefore send all lists to Patty McKinniss - [pmckinniss@childrensbureau.org](mailto:pmckinniss@childrensbureau.org).**
- Formal commitment in order to develop IDC budget. Some members are able to do this; others are not as it is a part of there job description.
- Broaden resource request, good idea to itemize needs of each project/task and provide to members so we can see what can be done collectively.
- Research sub-committee and Fund/Development need to meet together to discuss some future initiatives;
- Calvin will be a part of the Fund/Development Committee.

*Training* – Calvin Roberson, Sub-Committee Chair

- Cultural Competency Training: Ongoing Assessment;
- Resubmitted grant to ICJI for \$61,000 – Board Meeting to be held this Friday, June 15, 2007. Application was originally deferred; recommend that collaborative efforts with CEEP are made.
- Currently working on cultural competency standards
- Next will be identifying curriculum

*Public Policy* – Clara Anderson for Tammy Robinson, Sub-Committee Chair

- Tammy Robinson will be leaving her position as Fiscal Analyst for Ways and Means;
- **List of Recommendations were provided (on separate sheet) for Commission – TIME SENSITIVE ASSIGNMENT**
  - **Send bio/paragraph – almost formal nomination if you have submitted a person of interest;**
  - **Send recommendations to Devina by June 22<sup>nd</sup>. Please note this needs to be submitted to Governor's office by the 1<sup>st</sup> week of July.**
- **If interested to nominate oneself fill out form to be on Commission (Handout) – State Employees are exempt from this.**
- **Committee's Functioning will actually more than before, we will provide the Commission with information in order for plan of action to be completed.**

**Next meeting time and location**

**Large Committee Meeting: August 8, 2007  
at Indiana Juvenile Justice Task Force at  
1pm – Basement Conference Room**

Training **Sub-Committee**: TBA

Research **Sub-Committee**: July 17<sup>th</sup> at 1:30pm at CBI

Fund/Development **Sub-Committee**: TBA

Community Awareness/Public Policy **Sub-Committee**: July 24<sup>th</sup> at 10am at ICJI.

**Adjourn Full Committee**